

**MINUTES**  
**CITY BOARD OF EDUCATION**  
**CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for a special meeting of the Board in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, which is the customary place of holding the meetings of said Board on June 12, 2023, at 4:00 p.m. The secretary called the roll with the following results:

Present:   Celia Rudolph  
              Marilyn Davis  
              Sonya Allman  
              Cory King  
              Clayton Wood

Absent:     None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Kelli Nichols, Assistant Superintendent. Administrators Dianna Ritter and Kevin Davis present. Muscle Shoals Education Association representatives, Chris and Christina Porter, were also in attendance

The secretary stated that due notice had been given to and receipt thereof acknowledged by each member of the Board prior to the meeting. Upon motion duly made and seconded and unanimously adopted, it was ordered that a copy of the notice of special meeting be inserted in the minutes of this meeting at the end thereof.

Board President, Celia Rudolph, declared a quorum present and the special meeting duly and legally constituted and open for the transaction of business.

A motion to approve the June 12, 2023, agenda was made by Dr. Davis and seconded by Mrs. Allman. There was no discussion and the motion was subsequently approved with five yes votes.

***I. Consideration of Grievance***

Superintendent Holden stated the Board needed to convene in executive session to discuss a grievance matter. A motion to move into executive session was made by Dr. Davis and seconded by Mr. Wood. A roll call vote was held as shown below. The Board moved into executive session at 4:04 p.m.

Sonya Allman	Yes
Marilyn Davis	Yes
Cory King	Yes
Celia Rudolph	Yes
Clayton Wood	Yes

Upon returning at 5:03 p.m., Mrs. Allman made a motion the Board reconvene in special meeting session which was seconded by Dr. Davis. A roll call vote was held as shown below:

Sonya Allman	Yes
Marilyn Davis	Yes
Cory King	Yes
Celia Rudolph	Yes
Clayton Wood	Yes

Mr. Wood made a motion to deny the grievance appeal and uphold the previous decision. A second to the motion was made by Mr. King. No discussion followed and the motion was approved by five yes votes.

**II. *Consideration of Personnel Report***

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent’s recommendation was made by Mr. King and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes. For the benefit of the audience, the Personnel Report was read by Dr. Holden. The Personnel Report is shown at the end of these minutes.

**III. *Consideration of Real Estate Matter #1***

Superintendent Holden recommended the Board approve the resolution prepared by attorney Kane Burnette with Bradley Arant Boult Cummings LLP in order to use a portion of the proceeds of the \$5,190,000 Special Tax School Warrants, Series 2023, issued on January 25, 2023, for land acquisition (the “Land Purchase”). A motion to approve the superintendent’s recommendation was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the superintendent’s recommendation was approved by five yes votes.

**IV. *Consideration of Real Estate Matter #2***

Superintendent Holden recommended the Board approve the *Letter of Intent to Purchase Property* submitted by the Pounders Development Group, Inc. in regard to property located at 1450 Avalon Avenue in the City of Muscle Shoals, Colbert County, Alabama (Legal Description: Lot 1, Downtown Muscle Shoals Subdivision). Carbine & Pounders III, LLC, Seller. A motion to approve the superintendent’s recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes.

Dr. Rudolph asked if there was any other business. There being none, the meeting was declared adjourned at 5:11 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

## ***Personnel Report***

### ***I. Resignation***

#### **1. Milas Rippey Flippo**

Teacher at Muscle Shoals High School assigned to ISS. Effective June 14, 2023

### ***II. Employment***

#### **1. Meredith Burnett**

Teacher at McBride Elementary School. Mrs. Burnett earned a Master's Degree from Samford University and previously taught in the Auburn for five (5) years. 187 day assignment. Effective July 31, 2023

#### **2. John Frederick** *(pending appropriate certificate issuance)*

Teacher (Assistant Band Director) at Muscle Shoals High School. Mr. Frederick is a percussion specialist and recently earned his Doctor of Musical Arts Degree from Texas Tech University where he held a part-time faculty position since 2019. 208 day assignment. Effective July 14, 2023

#### **3. Staci Phillips**

School Counselor at McBride Elementary School. Ms. Phillips earned a Master's Degree in School Counseling from the University of North Alabama and previously taught Family and Consumer Science classes for Tuscumbia City for approximately nine (9) years. 199 day assignment. Effective date July 20, 2023

#### **4. Hunter Rhodes**

Teacher (Social Sciences) at Muscle Shoals Middle School. Mr. Rhodes earned a Bachelor's Degree from the University of North Alabama and previously worked in Lauderdale County. 187 day assignment. Effective July 31, 2023

#### **5. Katie Ridgeway**

Teacher at McBride Elementary School. Mrs. Ridgeway earned a Bachelor's Degree from the University of North Alabama and previously taught in Tuscumbia City for four (4) years. 187 day assignment. Effective July 31, 2023

#### **6. Michelle Woodis**

Teacher (Special Education) at Muscle Shoals Middle School. Ms. Woodis earned a Master's Degree and previously taught in Lauderdale County. 187 day assignment. Effective July 31, 2023

#### **7. Loren Price**

System-wide Nurse assigned to MSCS Pre-k. Mrs. Price is a Registered Nurse (RN) and has several years of varied patient direct care experience. 187 day assignment. Effective July 31, 2023

### ***III. Transfer/Reassignment***

#### **1. Jeremy Clemmons**

From Teacher (Physical Education) at Webster Elementary to Teacher (6<sup>th</sup> grade math) at Muscle Shoals Middle School. Effective for July 31, 2023

#### **2. Ashley Irons**

From Teacher at Muscle Shoals Early Learning Center to Teacher at Howell Graves Preschool. Effective for July 31, 2023

#### **3. Darby Lindsay**

From Teacher (6<sup>th</sup> grade math) at Muscle Shoals Middle School to Teacher (Physical Education) at Webster Elementary. Effective for July 31, 2023

### ***IV. Other/Part-time/Special Appointments/Supplemental Assignments/Nurse Substitutes***

#### **1. Substitutes for 2023 District Summer Literacy and Math Camp** staff (hosted at McBride Elementary, June 20-June 30, 2023 (to be paid from ESSER III funds) Calculated pay rate

- Juli Letsinger
- Teresa Patterson
- Emily Woods

#### **2. Zack O'Bryant**, former assistant band director resigned at May 22, 2023, regular meeting requests to amend effective date of his resignation from May 26 to June 5, to properly reflect working through the entirety of his extended contract obligation.